



Gonzales Independent School District 2024-2025 Pay Period Schedule

Substitutes and extra duty are paid according to the following schedule:		Due to Payroll <small>(including True Time time sheets)</small>	PAYDAY <small>(Employees enrolled in direct deposit should have funds available on this date)</small>
Pay Period Begins	Pay Period Ends		
June 23, 2024	July 20, 2024	July 22, 2024	August 26, 2024
July 21, 2024	August 24, 2024	August 26, 2024	September 26, 2024
August 25, 2024	September 28, 2024	September 30, 2024	October 28, 2024
September 29, 2024	October 26, 2024	October 28, 2024	November 22, 2024
October 27, 2024	November 23, 2024	December 2, 2024	December 19, 2024
November 24, 2024	December 28, 2024	January 6, 2025	January 27, 2025
December 29, 2024	January 25, 2025	January 27, 2025	February 26, 2025
January 26, 2025	February 22, 2025	February 24, 2025	March 26, 2025
February 23, 2025	March 29, 2025	March 31, 2025	April 28, 2025
March 30, 2025	April 26, 2025	April 28, 2025	May 23, 2025
April 27, 2025	May 24, 2025	May 27, 2025	June 26, 2025
May 25, 2025	June 21, 2025	June 23, 2025	July 28, 2025
June 22, 2025	July 26, 2025	July 28, 2025	August 26, 2025

Payroll pay periods may change due to unforeseen circumstances. In this event, campuses will be notified.

All information must be turned into the payroll department, complete with all information & approved signatures, on or before the due to payroll date.
Otherwise, payment will be made in the following month.

IMPORTANT INFO: If there are ANY changes to your personal direct deposit information (closed or changed accounts), the payroll department should be notified immediately. To allow adequate processing time, notification should be made no later than the monthly due to payroll date. The first pay check after a direct deposit change may be paid with a live check and not direct deposit. This is sometimes necessary for the banks to make the correct connections to properly deposit the funds.

Gonzales ISD has one payday each month. This is the first district business day after the 25th of the month unless early payment is authorized (ex. November and December when the 25th is during a holiday).